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Democratic Services

Civic Centre, Arnot Hill Park
Arnold, Nottingham NG5 6LU

Switchboard: 0115 901 3901

Please ask for: Democratic Services

Direct Dial: 0115 901 3910

Date: 22 May 2019

Dear Councillor

COUNCIL - WEDNESDAY 22 MAY 2019

I am now able to enclose the following reports for the agenda of the Council due to take place on Wednesday 22 May 2019

Agenda No	Item
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- | | |
|-----|---|
| 10. | <u>To receive notification from the Leader of the Council of Portfolio Holders and membership of the Cabinet.</u> (Pages 3 - 6) |
| 12. | <u>To appoint the Chairs, Vice-Chairs and Memberships of the Scrutiny Committee, Standing Ordinary Committees and Sub-Committees of the Council.</u> (Pages 7 - 10) |
| 13. | <u>To appoint representatives to Outside Bodies.</u> (Pages 11 - 13) |
| 14. | <u>To approve the schedule of meetings for the ensuing year.</u> (Pages 15 - 17) |

Yours sincerely

Democratic Services
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Gedling Borough Council 2019/20

Composition of Cabinet

Leader of the Council

Councillor John Clarke

- Overall strategy and delivery of agreed Council priorities and objectives.
- Oversight of all Cabinet responsibilities.
- Building and developing relationships with partners at a local, regional, national and international level to pursue matters of interest to the Council and the community.
- Representing the interests of the Council and the wider community on the Local Enterprise Partnership, Metro Board, East Midlands Councils, and other key strategic local, regional and national bodies.
- Oversight of the Council's Partnership and Collaboration Agreements with key partners.
- Building and maintaining positive relationships with and between elected Members and employees.
- Promoting and encouraging effective corporate governance and the highest standards of probity.
- Emergency Planning.
- Strategic lead for Economic Development and Inward investment.

Deputy Leader and Portfolio Holder for Resources & Reputation

Councillor Michael Payne

- Budget strategy, financial management and local taxation.
- Asset Management, including the Council's investment property, sales and purchase of land.
- Commercialisation.
- Communications, marketing and promotion.
- Media relations.
- Customer Services, information and communications technology, including digitalisation.
- Transformation of Council services, processes and governance.
- Social Mobility.

Portfolio Holder for Public Protection

Councillor David Ellis

- Crime Reduction and Community Safety.
- Public Protection.
- CCTV and RIPA.
- Safeguarding.
- Environmental Health.
- Empty Properties

Portfolio Holder for Growth & Regeneration

Councillor Jenny Hollingsworth

- Planning policy, development management and building control.
- Transportation.
- Town Centre management and development.
- Business improvement, local business engagement, promotion and support.
- Housing Development.
- Employment and Skills.

Portfolio Holder for Housing, Health & Well-being

Councillor Henry Wheeler

- Leisure Centres and Sports Development, including lead for sport and physical activity.
- Health Promotion and development.
- Bonington Theatre.
- Homelessness and Housing Needs.
- Council housing development.
- Housing and council tax benefits.
- Liaison with Public Health and Clinical Commissioning Group.

Portfolio Holder for Environment

Councillor Peter Barnes

- Waste Management and recycling.
- Street cleaning.
- Maintenance and development of parks, open spaces, cemeteries and Allotments.
- Pet cremation.
- Energy management and sustainability.

Portfolio Holder for Community Development

Councillor Gary Gregory

- Community centres.
- Neighbourhood Working.
- Community Events.
- Arts and culture.
- Community Engagement and Consultation, including liaison with the voluntary sector and Parish Councils.
- Members' services, including member training and development.

Portfolio Holder for Young People and Equalities

Councillor Viv McCrossen

- Play and events for young people.
- Equalities.
- Youth Council and Youth Mayor.
- Engagement and consultation with young people.
- Liaison with various bodies and agencies in relation to mental health.
- Support the Deputy Leader in the development of a Social Mobility Commission and delivery of agreed key actions.
- Work with the Portfolio holder for Growth and Regeneration in reducing levels of youth unemployment.
- Work with the Portfolio holder for Public Protection to reduce risk and fear of crime for young people.

All Portfolio-holders have the authority to:-

1. Make all executive decisions, within their area of responsibility, on matters which are not reserved to Cabinet and within the limitations of the Financial Procedure Rules.
2. Monitor service performance, within their area of responsibility and take action to improve performance where necessary, in conjunction with the relevant Director.
3. Respond to consultation documents received by the Council within their area of responsibility.
4. Approve policies and procedures within their area of responsibility.
5. Authorise the commencement of any proceedings in connection with any offences within their area of responsibility.
6. Determine fees and charges within their area of responsibility.

7. Make recommendations to the Cabinet, within their area of responsibility, on matters reserved to Cabinet.

When taking decisions, professional advice from officers, including the statutory officers, should be taken into account.

The Cabinet will be supported by the following Policy Advisors

Policy Advisor for Growth and Regeneration - Councillor Julie Najuk

Policy Advisor for Young People and Equalities – Councillor Kathryn Fox

Policy Advisor for Environment – Councillor Ron McCrossen.

Policy Advisor for Health and Well-being – Councillor Rosa Keneally

Policy Advisor for Housing and Homelessness – Councillor Des Gibbons

Policy Advisor for Women and Domestic Violence – Councillor Roxanne Ellis

Policy Advisors will not hold delegated responsibility but will support their respective Cabinet member on development and progression of specific Gedling Plan actions as appropriate. The precise focus for the work of each Policy Advisor will be agreed by the Leader, Deputy Leader and relevant Cabinet member in discussion with the Policy Advisor.

Gedling Borough Council 2019/20

Committee Membership & Substitutes

Planning (16)

Chair
Vice Chair

J. Truscott
P. Wilkinson
M. Adams
P. Barnes
C. Barnfather
D. Ellis
Rachael Ellis
A. Ellwood
M. Hope
R Keneally
M. Lawrence
B. Miller
M. Paling
J. Parr
A Scroggie
H. Wheeler

Substitutes:

P. Bosworth
B. Collis
J. Creamer
R. McCrossen
S. Smith
C. Towsey-Hinton

Environment and Licensing (11)

Chair
Vice Chair

M. Paling
N. Brooks
P. Bosworth
B. Elliott
Roxanne Ellis
D. Gibbons
J. Najuk
S. Smith
C. Towsey-Hinton
J. Truscott
P. Wilkinson

Substitutes:

A. Ellwood
H. Greensmith
G. Gregory

M. Hope
A. Scroggie

Licensing Act Committee (11)

Chair
Vice Chair

M. Paling
N. Brooks
P. Bosworth
B. Elliott
Roxanne Ellis
D. Gibbons
J. Najuk
S. Smith
C. Towsey-Hinton
J. Truscott
P. Wilkinson

Substitutes:

A. Ellwood
H. Greensmith
G. Gregory
M. Hope
A. Scroggie

Appeals and Retirements Committee (7)

Chair
Vice Chair

B. Miller
P. Feeney
J. Creamer
S. Murray
M. Paling
J. Parr
J. Truscott

Substitutes:

M. Adams
J. Thomas

Joint Consultative and Safety (7)

Chair
Vice Chair

A. Scroggie
Roxanne Ellis
B. Elliott
H. Greensmith
P. Feeney
J. Thomas
P. Wilkinson

Substitutes:

D. Gibbons
J. Parr

Audit (7)

Chair

Vice Chair

B. Collis

M. Lawrence

L. Clunie

B. Elliott

K. Fox

H. Greensmith

J. Thomas

Substitutes:

J. Creamer

S. Smith

Appointments and Conditions of Service (7)

Chair

Vice Chair

J. Clarke

M. Payne

M. Adams

S. Barnes

C. Barnfather

B. Collis

M. Paling

Substitutes:

B. Elliott

J. Truscott

Standards (8)

Not politically balanced

Chair

Vice Chair

M. Boyle

M. Payne

P. Bosworth

A. Ellwood

M. Hope

S. Murray

M. Smith

C. Towsey-Hinton

Co-opted Member (Independent Rep)

Co-opted Member (Parish Rep)

Co-opted Member (Parish Rep)

R. Hawks

VACANCY

P. Woodfield

Independent Person (appointed until
29/06/2022)

J. Baggaley

Reserve Independent Person (appointed
until 29/06/2022)

S. Dewey

Substitutes:

C. Barnfather

Racheal Ellis

Independent Remuneration Panel

Mr. P. Mullins
Mr. J. Flowers
Mr. E Mills

Overview and Scrutiny (13)

Chair
Vice Chair

L. Clunie
P. Feeney
S. Barnes
M. Boyle
J. Creamer
Rachael Ellis
A. Ellwood
M. Hope
S. Murray
M. Paling
M. Smith
S. Smith
J. Thomas

Substitutes:

P. Bosworth
Roxanne Ellis
H. Greensmith
C. Towsey-Hinton
P. Wilkinson



Outside Bodies Representation

Name of Organisation	2019/20
Arnold O P W Committee (2)	Peter Barnes Sandra Barnes
Arnold Parochial Charities (2)	Non- Member Representation- Stella Lane Non- Member Representation- Jennifer Cole
Arnold Local Area Forum (7)	Marje Paling Roxanne Ellis Sandra Barnes David Ellis Henry Wheeler John Parr Michael Boyle
Association of Public Excellence (APSE) (1)	John Clarke
Constables Field Foundation (4)	Marje Paling Non-Member representation Michael Bolton Henry Wheeler John Parr
Derby/Nottingham Metro Board (1)	John Clarke
East Midlands Area Museum Service (1)	Roxanne Ellis
East Midlands Councils (1)	John Clarke
Economic Prosperity Committee/ Nottingham	John Clarke

and Nottinghamshire Combined Authority (1)	Michael Payne (Substitute)
Gedling Access Group for the Disabled (1)	Viv McCrossen
Gedling Borough Arts Association (1)	Henry Wheeler
Gedling Charities & J W Harris Charity (2)	Henry Wheeler
	Sam Smith
Gedling Homes Board (1)	John Clarke
Gedling Homes Annual Meeting (1)	John Clarke
Greater Nottingham Groundwork Trust (1)	Peter Barnes
Greenwood Community Forest (1)	Jenny Hollingsworth
Haywood Road Community Association Management Committee (2)	Bob Collis
	Julie Najuk
Joint Waste Management Committee (1)	Peter Barnes
Lambley Village Hall Management Committee (1)	Ron McCrossen (sub)
	Helen Greensmith
Local Enterprise Partnership (1)	John Clarke
Local Government Association (2)	John Clarke
	Michael Payne
Local Government Information Unit (1)	Michael Payne
Mapperley Golf Course Management Committee (3)	Bob Collis
	Gary Gregory
	Jenny Hollingsworth
National Housing and Town Planning Council (1)	Jenny Hollingsworth
Netherfield Community Forum (2)	Meredith Lawrence
	Barbara Miller

Newstead Youth & Community Centre (1)	Chris Barnfather
Nottingham & District Citizens Advice Bureau (1)	Michael Payne
Nottinghamshire Building Preservation Trust (1)	John Truscott
Nottinghamshire Health and Wellbeing Board (1)	Henry Wheeler
Nottingham Playhouse Trust (1)	Michael Payne
Nottinghamshire Rural Community Council (1)	Michael Adams
Nottingham Express Transit Development Board (1)	John Clarke
Parking and Traffic Regulation Outside London Adjudication Joint Committee (1)	Marje Paling
Police and Crime Panel (1)	David Ellis
Sherwood Forest Trust (1)	Michael Payne
“Sure Start” Partnership (1)	Marje Paling
Trent Valley Internal Drainage Board (1)	Officer Delegation
Warren Hill Action Group (1)	Rachael Ellis/Des Gibbons (alternate)

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Committee Schedule 2019/20

Date	Time	Committee	Venue
May 2019			
22	6pm	Council	Council Chamber
23	2pm	Cabinet	Chappell Room
28	5.30pm	Audit	Committee Room
31	10am	Appointments & Conditions of Service	Chappell Room
June 2019			
10	6pm	Youth Council	Council Chamber
11	4.15pm	Environment & Licensing	Council Chamber
19	6pm	Planning	Council Chamber
25	5.30pm	Joint Consultative and Safety	Chappell Room
27	2pm	Cabinet	Chappell Room
July 2019			
4	6pm	Standards	Chappell Room
9	4.15pm	Environment & Licensing	Council Chamber
11	10am	Appointments & Conditions of Service	Chappell Room
10	6pm	Planning	Council Chamber
15	5.30pm	Overview & Scrutiny	Chappell Room
17	6pm	Council	Council Chamber
23	5.30pm	Audit	Committee Room
August 2019			
1	2pm	Cabinet	Chappell Room
6	4.15pm	Environment & Licensing	Council Chamber
7	6pm	Planning	Council Chamber
27	5.30pm	Joint Consultative and Safety	Chappell Room
September 2019			
3	4.15pm	Environment & Licensing	Council Chamber
4	6pm	Planning	Council Chamber
5	2pm	Cabinet	Chappell Room
5	6pm	Standards	TBC
16	6pm	Youth Council	Council Chamber
18	6pm	Council	Council Chamber

25	10am	Appointments & Conditions of Service	Committee Room
30	5.30pm	Overview & Scrutiny	Chappell Room

October 2019

1	4.15pm	Environment & Licensing	Council Chamber
2	6pm	Planning	Council Chamber
10	2pm	Cabinet	Chappell Room

November 2019

5	4.15pm	Environment & Licensing	Council Chamber
6	6pm	Planning	Council Chamber
7	2pm	Cabinet	Chappell Room
11	5.30pm	Overview & Scrutiny	Chappell Room
18	6pm	Youth Council	Council Chamber
19	5.30pm	Joint Consultative and Safety	Chappell Room
20	6pm	Council	Council Chamber
26	5.30pm	Audit	Committee Room

December 2019

3	4.15pm	Environment & Licensing	Council Chamber
4	6pm	Planning	Council Chamber
12	2pm	Cabinet	Chappell Room
18	10am	Appointments & Conditions of Service	Committee Room

January 2020

9	2pm	Cabinet	Chappell Room
14	4.15pm	Environment & Licensing	Council Chamber
15	6pm	Planning	Council Chamber
20	5.30pm	Overview and Scrutiny	Chappell Room
28	5.30pm	Joint Consultative and Safety	Chappell Room
29	6pm	Council	Council Chamber
30	2pm	Cabinet	Chappell Room

February 2020

4	4.15pm	Environment & Licensing	Council Chamber
12	6pm	Planning	Council Chamber
13	2pm	Cabinet	Chappell Room
17	6pm	Youth Council	Council Chamber
20	6pm	Standards	Committee Room

March 2020

3	4.15pm	Environment & Licensing	Council Chamber
5	6pm	Council (Budget)	Council Chamber
9	5.30pm	Overview & Scrutiny	Chappell Room
12	TBC	Standards	Chappell Room
19	5.30pm	Audit	Committee Room
25	10am	Appointments & Conditions of Service	Committee Room
25	6pm	Planning	Council Chamber
26	2pm	Cabinet	Chappell Room

April 2020

7	4.15pm	Environment & Licensing	Council Chamber
8	6pm	Planning	Council Chamber
13	6pm	Youth Council	Council Chamber
22	6pm	Council	Council Chamber

May 2020

12	4.15pm	Environment & Licensing	Council Chamber
13	6pm	Planning	Council Chamber
20	6pm	Council (AGM)	Council Chamber

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